



BROOME CHAMBER OF COMMERCE & INDUSTRY (Inc)  
6 Napier Terrace (rear of Westpac Bank entry through car  
park) Broome WA 6725  
PO Box 1307, Broome WA 6725  
P: (08) 9193 5553 F: (08) 9193 7353  
W: [www.broomechamber.com.au](http://www.broomechamber.com.au)  
ABN: 12 061 483 997

## BUSINESS AFTER HOURS (BAH)

### Chamber Business After HOURS

The Broome Chamber of Commerce & Industry values its members and is committed to supporting and promoting your business. BAH is an excellent opportunity for sharing business knowledge and experience whilst showcasing your business.

#### Your opportunity!

- Business After Hours is an initiative of the Chamber designed to help you improve your exposure. Take advantage of the best network in Broome and its surrounds with our support.
- One BAH is held twice a month from February to December. The event can have just one host or you can combine with another organisation to help the costs and maximise interest.
- You can expect 50 – 100 members at each BAH event giving you a captive audience to hear what you have to say. Your exposure will also be maximised with articles in the Chamber Newsletter and Facebook page.

#### How do we support you?

- We help you arrange a time and venue for the event and promote it through the Chamber's business network.
- The Chamber will design and send out invitations to all members with your logo and input. We will also collect all the RSVP's, create name badges, assist with the setting up of the venue, welcoming people and providing a running sheet of the evening.
- To help keep costs down for the host(s) the Chamber does not charge an event management for our assistance. To help cover admin costs, nametag costs and overtime for staff on the night the Chamber does take remuneration from the raffle.

#### What you need to consider!

- **Day and Time** - We highly recommend keeping a BAH to a Thursday evening from 5 – 7pm.
- **Location and Date of Event** - We encourage you to use your business premises. However, if you do not have suitable premises then there are a number of venues that have worked for BAH events. You will need to negotiate with the venue in regards to a venue fee and catering costs.

*The Broome Chamber of Commerce & Industry the voice of Broome business.*



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**The Chamber can suggest the following venues:**

- The Mangrove Resort Hotel
  - The Oaks
  - Cable Beach Club Resort and Spa
  - Kimberley Sands Resort & Spa
  - Mercure Broome
  - Broome RSL
- **Costs.** The supplying of the food (finger food) and drinks (alcoholic and non-alcoholic) is the responsibility of the host(s). On average you should allow 3 – 4 drinks per person over the two hours. It is recommended as part of the responsible service of alcohol that water be provided too. Co-hosting a BAH with someone else will also halve these costs.
  - **Raffle Prize.** The host will also donate a raffle prize as this helps to get more members to your event. You can choose to offer a 1<sup>st</sup> and 2<sup>nd</sup> prize in the raffle or just do one prize. \$150 is the minimum value for the raffle prize. The Chamber will also do a Business Card Draw.  
*Please note – BCCI has a licence to operate raffles, therefore the host does not have to apply for one*

**What happens on the night?**

- Most events commence at 5:00pm as members often come straight from work. However, the time can be changed according to your needs.
- Based on previous successful BAH evening we suggest the night proceed like this:

**5pm:** Guests Arrive: **Alcohol and nibbles to be available on arrival of guests**

**6pm:** BCC&I CEO welcomes everyone and updates members on Chamber events and activities

**6:10pm:** BCC&I President will introduce the host(s)

**IT'S RECOMMENDED THAT YOU KEEP YOUR PRESENTATION TO 5 – 7 MINS**

Drinks should still be available throughout the speeches and nibbles being served or available

**6:20pm:** BCC&I CEO will thank the host(s) and draw the Raffle prizes

**7pm:** Formalties wind up and Members will mingle

**Don't miss out on hosting one of these popular events!  
Call the Chamber on 9193 5553 to discuss your BAH needs.**

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